

**MEDINA COUNTY EMERGENCY SERVICE DISTRICT 1
PO BOX 1037
CASTROVILLE, TEXAS 78009**

PUBLIC MEETING MINUTES

WEDNESDAY, January 15, 2025 7:00PM

Meeting Location: Medina County Precinct 2 Bldg., Courtroom, 8366 FM 471 S, Castroville, TX 78009

I. OPEN MEETING:

1. CALL TO ORDER and ROLL CALL:

President Marvin Dziuk called the meeting to order at 7:00pm, and established a quorum with commissioners Jenny Ferren, Tom Page, Leroy Haby and Rodney Hitzfelder. Also present were Fire Chief Clinton Cooke, District Administrator Polly Edlund, Assistant Fire Chief Sarah Windsor, Deputy Chief Jaime Esquivel, and Personnel Manager Lori Stein. Medina County Judge Keith Lutz was present to swear in board members.

1 - A. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS:

President Dziuk requested all in attendance to rise, face the United States and Texas flags and pledge their allegiance to each. President Dziuk thanked all for their participation.

1 - B. INVOCATION:

Chief Cooke gave the invocation.

1 - C. INTRODUCTION OF ANY SPECIAL GUEST(S)/RECOGNITIONS:

Lenore Hackenyos of the Mico American Legion Post 380 was in attendance, along with another member Anthony Rizzi.

2. COMMISSIONER STATUS – DISCUSSIONS AND RESOLUTIONS ON THE FOLLOWING:

2 - A. MCESD#1 Commissioner status – Oath of Office / County Appointed ESD Commissioners sworn in

District Administrator Edlund confirmed that the Medina County Commissioner's Court held a meeting on December 16th, 2024, and following that meeting she received written notification from Jennifer Adlong that both appointments for Commissioner Ferren and Commissioner Page had been approved. Medina County Judge Keith Lutz swore in both commissioners for another two-year term, through December 31, 2026.

2 - B. MCESD#1 Board Officer Positions established & approved by new MCESD#1 commissioners

District Administrator Edlund explained that following any new appointment of commissioners the Board must re-establish the officer's positions on the Board. Vice President Hitzfelder moved that the Board Officer positions remain the same as in the previous year.

President, Marvin Dziuk

Vice President, Rodney Hitzfelder

Treasurer, Jenny Ferren

Assistant Treasurer, Leroy Haby

Secretary, Tom Page

The motion was seconded by Commissioner Ferren. The motion carried unanimously.

2 - C. MCESD#1 Committee positions established & approved by new MCESD#1 commissioners

District Administrator Edlund explained that following any new appointment of commissioners the Board must re-establish the board's committee positions. Vice President Hitzfelder moved that the existing Committee positions from the previous year remain the same. Commissioner Ferren seconded his motion. The motion passed 4-0.

Budget and Finance Committee:

Treasurer/Commissioner Ferren, Asst. Treasurer/Commissioner Haby, Fire Chief Cooke and District Administrator Edlund.

Facilities and Maintenance Committee:

Commissioner Hitzfelder, Commissioner Page, and Fire Chief Cooke and Deputy Chief Esquivel.

Contractual Review Committee:

Commissioner Ferren, Commissioner Page, Fire Chief Cooke.

2 - D. Confirmation of Board Member Appointments to 501c3s by MCESD#1 Board

District Administrator Edlund explained that following any new appointment of commissioners the Board must re-establish the board's commissioner positions on the 501c3 Boards. Vice President Hitzfelder moved to keep the board member

appointments to the 501c3 boards the same as the previous year. The motion was seconded by Commissioner Page. The motion was approved 4-0.

Castroville VFC

President, Tom Page

Treasurer, Beatrice Hurtado

Secretary, Marvin Dziuk

LaCoste Lions VFC

President, David Mangold

Treasurer, Marvin Dziuk

Secretary, Rodney Hitzfelder

Mico VFD

* This board had not changed to the new by-laws yet.

(See Annual Board member report for officers list)

3. CITIZEN COMMENTS

American Legion Commander Lenore Hackenyos had signed up to speak. She advocated for MCESD1 to allow the American Legion Post 380 to hold a fundraiser bar-b-que at Station 12 in Mico on the first Saturday in May. President Dziuk noticed her that the board cannot vote or take any action under the Citizen Comments agenda item; however, the request had been turned over to the attorney for analysis.

4. ADMINISTRATION – DISCUSSION AND RESOLUTIONS/ACTIONS ON THE FOLLOWING:

4 - A. MINUTES, RESOLUTION OF ACCEPTANCE – (December Minutes)

Commissioner Page made a motion to accept the minutes as submitted for the December regular meeting.

Commissioner Ferren seconded his motion, and the motion passed.

4 - B. FINANCIAL REPORTS, END OF YEAR BUDGET VS. ACTUAL, AND APPROVAL FOR PAYING BILLS AND APPROPRIATE TRANSFERS:

Chief Cooke reviewed the Financial Summary and details of the Financial Report. Commissioner Leroy Haby and Commissioner Ferren gave an overview of TX Class accounts and their recommendations to move funds from Castroville State Bank to TX Class. Moving 2.2 million into the Reserves TX Class account which would be for “un-encumbered” clear reserve funds and moving \$785,000 into the Current Yr. Budget TX Class account which contained open/pending POs with encumbered funds. These POs could carryover budget years and come due in future budget years. Commissioner Ferren moved to approve the financial report, and approval for paying bills and making appropriate transfers as discussed. Her motion was seconded by Commissioner Page. After discussion, the motion passed 4-0.

4 - C. SALES TAX REPORT (December / YTD)

The sales tax report was submitted to the board. Commissioners discussed year-to-date revenues and trends. The report covered the months of December and January, and indicated receipts are trending \$9,000 above budget for those two months. There was no action necessary.

5. FIRE CHIEF’S REPORTS – DISCUSSIONS AND ACTIONS ON THE FOLLOWING:

5 - A. Chief Cooke gave the Fire Chief’s report for the prior month of December, see report for details.

6. NEW OR UPCOMING DISTRICT DEVELOPMENT(S) – DISCUSSION AND ACTIONS ON THE FOLLOWING:

Chief Cooke suggested commissioners travel the district to see the exploding development.

7. OLD BUSINESS – DISCUSSION AND ACTIONS ON THE FOLLOWING:

None.

8. NEW BUSINESS – INTRODUCTION OF ANY NEW BUSINESS


8 - A. Monthly Meeting

The next regular meeting of MCESD1 was tentatively scheduled for Wednesday, February 12, 2025, at 7:00pm at the Medina County Pct. 2 Bldg. Courtroom. The date and time would be confirmed when the agenda was posted. A possible quorum agenda would be posted for the station #11 grand opening and the Safe-d training conference.

9. ADJOURN

Commissioner Ferren moved to adjourn the meeting. Commissioner Page seconded her motion. The motion passed 4-0. President Dziuk closed the meeting at 8:16pm.

RESPECTFULLY SUBMITTED,


THOMAS M. PAGE, JR, SECRETARY

MCESD1 PRESIDENT


MARVIN DZIUK, PRESIDENT